

Conditions and Guidelines for Sydney Harbour Foreshore Authority

VEHICLE ACCESS AND PARKING

Stallholders will be permitted vehicle access to the pavement surrounding Tumbalong Park on the day of the event. Entry is via Liverpool St

Bump in

- 6:15am – 8:45am on event day

Bump out

- At the discretion of the Site co-ordinator

Drivers must observe the following conditions:

- Drivers must be escorted on and off site
- Drivers are to follow the specific instructions given by Sydney Harbour Foreshore Authority staff.
- Vehicles must be driven with hazard lights flashing
- Driving speed is walking pace and no faster than 5 km p/hr
- All vehicles must be removed from the site **no later than 9.00am** on the day of the event.

Driving on the grass is strictly prohibited

Deliveries after 9:00am

Vehicle access onto site is not permitted after 09:00 and all deliveries must be carried onto site.

Parking

Sydney Harbour Foreshore Authority does not provide parking. Details of parking stations can be found at <http://www.darlingharbour.com/getting-here/>

FOOD STALLS

- All cooking must take place under cover in the designated food compound
- Stallholders are not permitted to erect their own temporary structures, including, but not limited to pagodas, shade structures or umbrellas.

Stallholders must ensure that they have a Temporary Food Permit issued by the City of Sydney Council. All conditions must be strictly adhered to and stallholders should be aware that food inspectors regularly attend events.

All food on display must not be openly accessible to the public and must be:

- Wrapped / packaged; or
- Completely enclosed in a suitable display cabinet (e.g. bain marie); or
- Protected from the public by a physical barrier such as a perspex glass sneeze guard or clear plastic siding to the stall.

Equipment provided at the venue by your event organiser:

- Serving stall or area
- Designated cooking compound or stall providing a covered area for you to cook in
- Refrigeration
- Hand wash basins
- Waste water and waste oil barrels
- Waste bins
- Power (see below)
- Water

Food stall holders must provide:

- All cooking equipment
- All serving equipment
- Power leads (see below)
- Protective barriers to prevent public access to food
- Disposable floor covering to protect grass and flooring from oil
- Washing up tubs and liquid as required
- Food temperature thermometer
- Fire fighting equipment

NON FOOD STALLS

- All activity and merchandise must be set up within your designated stall. Set up is not permitted outside your stall without prior approval from the Sydney Harbour Foreshore Authority
- Stallholders are not permitted to erect their own temporary structures, including, but limited to pagodas, shade structures or umbrellas

WASTE AND CLEAN UP

The clean up of the stall area is the responsibility of each stallholder. All rubbish must be placed in bins provided. All waste water and oil must be placed in the barrels provided. All rubbish, signage, packaging and equipment must be removed from stalls at the end of the event.

SALE AND DISTRIBUTION OF ITEMS

Items are only permitted to be sold or distributed if they are deemed to be pertinent to the event. Sydney Harbour Foreshore Authority reserves the right to refuse permission for the sale and/or distribution of any items.

POWER

- All power requirements must be clearly listed on the stallholder application form
- Additional power requirements not specified on the application form may not be available on the event day
- All stallholders must bring their own 10 amp power leads, which should be at least 20m long and suitable for outdoor use
- Leads and appliances that are not tagged will not be permitted to be used during the event
- The use of four-way power boards is not permitted
- Stallholders are not permitted to access power without authorisation from the Electrician or Sydney Harbour Foreshore Authority staff
- No generators are to be used without authorisation by the Sydney Harbour Foreshore Authority.

GAS EQUIPMENT

All gas equipment must be fitted with a Gasfuse Safety Valve. This product is designed to completely shut off the flow of gas in the event of a leak. It is different from a regulator. Information can be found at www.gasfuse.com or from your event organiser. Gasfuses can be purchased at hardware and department stores.

RISK

The applicant accepts all risks during its use of the open space and is required to indemnify Sydney Harbour Foreshore Authority.

SIGNAGE

The following types of signage are permitted:

- Menus
- Product information sheets

No third party advertisements or signage is permitted.

GENERAL CONDITIONS

- No stakes, pegs, poles or the like may be inserted into the ground
- Balloons are not permitted
- Stickers are not permitted
- Glitter / confetti is not permitted
- Third party promotions, merchandise, advertising or competitions are not permitted without prior approval from Sydney Harbour Foreshore Authority
- Distribution of flyers, brochures or business cards from outside the stall is not permitted you are not permitted to walk around the park or the precinct and hand these out
- All instructions issued by Sydney Harbour Foreshore Authority staff and the Rangers must be strictly adhered to
- Access for emergency vehicles must be maintained and kept clear at all times
- Sydney Harbour Foreshore Authority reserves the right to decline applications for stalls and takes no responsibility for any third party commitments entered into by the applicant if an application is declined
- Sale of alcoholic beverages of any kind is not permitted without prior approval from the Sydney Harbour Foreshore Authority.

CONSEQUENCE OF NEGLIGENCE

All applicants and associated personnel / employees shall not with intent, cause, instigate or engage in any action/behaviour, prior, during or after the event or at any time while in the Darling Harbour precinct as or in connection with this booking that may warrant a claim of negligence against Sydney Harbour Foreshore Authority. Any action/behaviour resulting in a claim will be evaluated by Sydney Harbour Foreshore Authority and at its discretion may deem such action/behaviour as negligence by the applicant. Sydney Harbour Foreshore Authority reserves the right to refuse an application.